

<p style="text-align: center;"><u>Meeting</u></p> <p style="text-align: center;">West Area Committee</p>
<p style="text-align: center;"><u>Date and time</u></p> <p style="text-align: center;">Thursday 22nd September, 2022</p> <p style="text-align: center;">At 7.00 pm</p>
<p style="text-align: center;"><u>Venue</u></p> <p style="text-align: center;">Hendon Town Hall, The Burroughs, London NW4 4BG</p>

Dear Councillors,

Please find enclosed additional papers relating to the following items for the above mentioned meeting which were not available at the time of collation of the agenda.

Item No	Title of Report	Pages
10	Members Items' - Area Committee Funding Applications (if any) - To Follow	3 - 58

Pakeezah Rahman pakeezah.rahman@barnet.gov.uk 020 8359 6452

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1 – Kamal Gurung

Area Committee – Neighbourhood CIL Funding Application Form

Title	Orion School (partnership with the BYT project)
Raised by (Councillor):	Kamal Gurung
Ward:	Burnt Oak
Member Request:	Infrastructure works – conversion of store cupboard into toilet facilities for the Arts Hub
Funding Requested (£):	£23,210
<p>In consultation with (e.g. named Officer):</p> <ul style="list-style-type: none"> Is within the parameters outlined in CIL statutory and regulatory definitions Falls within the CIL Funding Priorities agreed by the relevant Area Committee Links to priorities in any existing Council policy or strategy and/or whether any insight and intelligence may support the application The scheme has considered any potential impact on the Council's Strategic portfolio including those considered for strategic CIL funding The scheme has no ongoing incremental revenue costs to the Council That the scheme budget is forecast accurately That the scheme deliverability has been assessed to ensure it can be resourced and successfully implemented That the scheme outcomes and benefits have been assessed including benefits for the wider community and/or including those with protected characteristics under the Equalities Act 2010 	<p><u>Background of the project and benefits</u></p> <p>The Orion Primary School in conjunction with the charity arm the BYT Project will be opening an accessible ARTS School to run out of the Theatre based at The Orion.</p> <p>The Theatre at the Orion is currently underutilised and not best serving the wider community.</p> <p>In the current financial climate parents and children from disadvantaged families are not able to access extra-curricular activities outside of school hours. We want to change this and bring an affordable school to the west side of London, Grahame Park & surrounding areas. Currently we do not have an Arts School set up within our region dedicated to children from low-income families.</p> <p>The BYT Project was set up and founded by The Headteacher, Chris Flathers. The Charity is purely run by volunteers & has completed lots of work within the community.</p>

AGENDA ITEM 10

<p>And Area Lead Officer (NAME), on (DATE):</p>	<p>Please see our website which we are in the process of updating: https://www.bytpproject.co.uk/about-us</p> <p>We have conducted large scale surveys and have found that almost 60% of children in our ward do not access any extra-curricular activities. We also found that a massive 81% of children enjoy music, singing, drama and dance and it makes them feel happy. Not only will this project be good for children's physical development, but they will learn key life skills and be beneficial for their overall wellbeing & mental health.</p> <p>We believe that every child regardless of their background should be able to access the arts, be it in music, drama, singing or dance. A typical drama school would charge between £15 & £25 per session, and this is simply not achievable for our community.</p> <p>We have teamed up with Achieve Arts who will be running classes on a Saturday initially from 9am to 2pm with scope to increase after the first term. This will enable 125 children to access performance-based classes, working on fantastic, fun skills such as building confidence through drama, script work, improvisation, team building skills, mime, and solo speaking! The classes will cost £5 per session to families however we will be offering further support to families who cannot afford this & who have more than one child.</p> <p>We will also be running classes on Thursday which will be dance based, and music & singing on Friday evenings. With places for 100 children initially, each evening. The charity will be subsidising the extra £5 per student for each class.</p>
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	<p>We have managed to secure funding from the National Lottery, Private Donors & the charities own fundraising efforts in order to get the Arts Hub up and running starting from September 2022.</p> <p><u>Scheme Proposal</u></p> <p>The store cupboard is located adjacent to the Theatre and after seeking advice from several contractors we know that plumbing & the works would be straight forward and relatively low cost.</p> <p>However, the impact of having the accessible toilets for the Arts Hub would be massively beneficial to all.</p> <p>We have 2 quotes, initially we planned to add some toilets on to the building as well as an entrance however, this proved too costly.</p> <p>Having then switched to installing accessible toilets within the Theatre/Hub space we have managed to secure a more realistic estimate with a build time of 4 weeks to start as soon as the funding has been approved. The contractor Dalco Services has previously completed many jobs for the school and successfully. They will be managed by the Headteacher & Business Manager for the duration of the four weeks build and all Health & Safety checks will be carried out in line with the schools' policies.</p> <p>We are seeking £23,210 in funding for these works and the quotes are provided in the application.</p> <p>Dalco Services – Preferred Supplier - £23,210 Cooks & Son – Not Selected - £25,770</p>
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	<p><u>Scheme benefits for the Arts Hub</u></p> <p>The Arts Hub will be a longstanding project that can adapt to the communities needs at changing times. During our preliminary works we have made several links with our nearest large Art organisations who are all keen to have an involvement or support the Arts Hub in some way to include: Finchley Arts Depot, Chicken Shed, Jacksons Lane, Elite Musical Theatre Academy & many more. We have taken on an expert consultant Aly Spiro who will be leading the opening of the Arts School, she has been in television for over 30 years and is the senior acting tutor at Identity School of Acting whilst also pursuing her acting career.</p> <p>Long term the Arts Hub is setting up to be a massive community pillar, we have plans to host galleries, musical & theatre nights and much more. This will be a place where families can come and enjoy themselves for the evening, to experience the Arts and be a safe place for all.</p> <p>The Charity arm of the school, The BYT will continue to fundraise for the Arts Hub & grow to ensure more children from our community can have the opportunity to access classes and ensure longevity.</p>
Any additional information (please list any documents here to be published with the agenda, or circulated to the Committee):	<p>Please the supporting information:</p> <ul style="list-style-type: none"> - The I Shine Theatre & Arts Hub Proposal - Quotes from the 2 contractors for the works

The I Shine Theatre & Arts Hub Proposal 2022



Who Are We?

The BYT Charity was set up by the Orion & Goldbeaters Primary Schools as an independent volunteer led organisation that aims to help disadvantaged children, young people and their families access new creative experiences.

We are based in one of the most deprived areas of North London, Grahame Park, with some local wards falling within the top 5-10% most deprived areas of England.

During the pandemic our focus turned to survival establishing a food hub and providing essential provisions to the community to meet their needs. We have help request forms, where families that fall on hard times, can request support enabling them to manage debt, pay funeral costs and provide essential items, such as beds and washing machines. The number of forms coming in to the charity tripled during the pandemic.

During the lockdowns our events fundraising model stalled and sponsorships declined. Even though we provided essential and very successful work within our community we were not able to grow our capacity.

Now we are coming out of the pandemic we envisage that the economic effect on our community will send shockwaves throughout the next few years. We feel that the communities focus and efforts will be on survival and will have a detrimental effect on our families & the children's overall well-being.

The I Shine Theatre Project & Arts Hub

In light of the current climate we are going to set up a professional Theatre & Arts School to be delivered to young people aged 2-18, giving them access to training in singing, dancing and acting in Grahame Park and Colindale. This will enable children, especially those from challenging backgrounds, to fulfil their talent and have a pathway into the 'Arts World' and beyond. The Arts Hub will provide a safe haven and bring light into the lives of lots of deserving children during an unsettling time.

Giving children access to a professional arts and drama school will not only develop a child's performance ability but improve key life skills such as self-confidence and team work, with the a strong emphasis on being fun! Each child's artistic journey will be a personal and unique experience.

Classes will run in the evenings and on Saturdays throughout the year. We will also set up a pop-up box office so that we can hold regular shows, performances and art galleries to the general public.

We have access to a Theatre space within The Orion Primary School where we can facilitate the Theatre & Arts School and we know we are surrounded by a wealth of talent from children within the local and wider community.

We count ourselves very lucky that we have access to such a great space enabling people to be creative and be able to put on professional shows to further enhance and give back to the community. Currently the Theatre space is under-utilised and not best serving our community.

In our local environment we do not have an accessible Theatre School that is set up, specifically dedicated to the Arts which targets disadvantaged families, ethnic minorities and BAME children.

Our biggest goal with the enterprise is creating access to the Arts for all!

Funding Need

We require growth funding to get our programmes kick started and off the ground. In order to develop and launch this project we need to secure funding of £50,000.

The funding will be used to provide teaching (at the weekend academy) and the broad range of programmes we intend to make accessible to all children between the ages of 2-18 that have an artistic flare or have not yet been able to explore their artistic talents.

The funding secured will be used to cover over-heads such as equipment, advertising costs and most importantly the subsidised places for those who cannot afford to pay.

This investment will allow children to carry the skills learnt with them through-out their lives enabling them to be more confident and may even give them access to opportunities within the Arts world later in their career.

The Communities Need & How we will serve them

Our local community of children alone is made up of 1500 children between the ages of 2-11. We have seen first-hand the struggles that a large proportion of our families face daily. Being able to enrol their children to be a part of a professional theatre school and receive extracurricular activities in drama, singing, acting and dance is not achievable to disadvantaged groups right now.

We know that the talent is out there and we would love to be able to change many children's lives by providing quality accessible teaching.

Recent surveys have been conducted to get our plans and ideas out to the community and the positive responses and support for bringing a professional theatre school to Grahame Park, has blown us away!

87% of children said that they enjoy singing, acting, music & dance & it makes them feel happy. A huge 81% of families surveyed said they would like to have access to an affordable Theatre school. We also found that 53% of children did not access any classes or extra-curricular activities outside of school hours.

Our local community is made up of 75% non-native English speakers and we know this can also cause barriers. In our experience we find that information spreads fast throughout the community through word of mouth. We have no doubt that once we have distributed information about the Arts Hub opening, it will get to those hard to reach groups, such as ethnic minorities and BAME groups as it has done with our previous projects.

Regardless of class and background all children in our community should be able to participate in singing, theatre, drama and dance. We will also be bringing our work into the community through performances where we will utilise the Theatre space and have a big impact on other age groups. Local organisations and voluntary groups will also be able to make use of the space throughout the year.

Over the years The BYT Project has built up relationships with local artists, music bands, talent agencies and networks with dancers from the well-known dance troop, Flawless. By using our connections we will be able to provide diverse and enriched programmes for our community.

The Theatre and Arts Hub will be primarily in an educational setting so we will organically follow best practices from the outstanding graded Orion Primary School, adopting learning methods and styles of teaching and ensure that we regularly seek feedback from the students and parents attending the Arts & Theatre School.

The Team behind the proposal

The BYT Project was founded by Chris Flathers, Principal of two Outstanding Ofsted rated schools, The Orion & Goldbeaters Primary. Having dedicated over 30 years to helping this community, Mr Flathers also heads up a passionate team of arts teachers, who are dedicated to teaching the next generation in music, drama and dance. A small scale, successful theatre school is already up and running on site and partners with a talent agency, ID Talent which has led to children from this community working in West End Shows and on TV. The weekend academy will be launched in collaboration with a talented pool of freelance artists and educators.

Through all of our previous voluntary work, we know that we are trusted within the community and have built a strong rapport with local families who will feel comfortable attending classes at The Arts Hub.

If you would like to be involved with the Arts Hub Launch we would love to hear from you!

Please contact email us contact@bytproject.co.uk or T: 0208 205 9324

Alternatively you can visit our Crowdfunder page: <https://www.crowdfunder.co.uk/p/the-byt-project-1179524>

Quote – Preferred Supplier – Dalco Services - £23,210

DALCO SERVICES LIMITED



QUOTATION

28th March 2022

SITE:

The Orion Primary School
Grahame Park Way
London
NW7 2AL

Reference: TO/WC-28322

PROPOSED WORKS - WC Works New WC Cubicles & Associated

1. Stud work including door liners - To form 4 No. WC's, including back to wall pan studwork
2. Two ply and plasterboard stud work on both sides
3. First fix plumbing
4. First fix electrical for lights
5. Alterations to drainage for the 4 No. WC's and 4 No. wash hand basin
6. Supply and fit 4 No. new ceilings to each WC including plastering and decoration
7. Supply and fit extracts to 4 No. WC
8. Supply and fit 4 No. New lights
9. Supply and fit 4 No. wash hand basins including taps and waste
10. Supply and fit 4 No. back to wall toilets including cisterns and seats
11. Supply and install 4 No. new doors to newly formed WC area, including ironmongery
12. Supply and fit Whiterock sheeting to 4 no. walls of WC's
13. Supply and fit 4 No. toilet roll holders
14. Supply and fit 4 No. paper-towel holders
15. Cost for preliminaries and OH&P

Total Cost: £23,210.00 plus VAT

Quote – Supplier not selected

Cook & Sons Carpentry & General Building Ltd



T: 07594 487321

E: cookandsonsltd@gmail.com

Quotation/Estimate for the Orion Primary School, NW7 2AL

4th April 2022

Project: To install 4 x WC Cubicle's to include 1 x disabled WC /

Converting existing storage cupboard space

- 2 x ply & plasterboard stud work – £2200
- Studwork for 4 x WC cubicles, door frames – £3120
- Supply & fit ceiling, plaster & paint - £1650
- Drainage for 4 x WC's including washbasins – £1000
- 1st & 2nd fix plumbing -£1800
- Supply & install 4 x back to wall toilet systems, 4 x basins including taps & fittings – £6500
- Supply & install 4 x doors & ironmongery – £1600
- White rock sheeting throughout – £3000
- Electrician 1st & 2nd fix including 4 x new lights – £1300
- Decorate & Ironmongery for entrance door - £600
- Preliminaries & Materials - £3000

Total cost for works excluding VAT:

£25,770

2 – Nagus Narenthira

Area Committee – Neighbourhood CIL Funding Application Form

Title	Funding Increase – Colindale Allotments (from 24/7/2017)
Raised by (Councillor):	Nagus Narenthira
Ward:	Colindale South
Member Request:	Colindale Allotments – Funding to increase security and access improvements to Colindale (Sheaveshill Allotments)
Funding Requested (£):	£4,329 (approved) 24 th July 2017 £8,685.80 (quote provided July 2022) £4,356.80 (additional funding request)
In consultation with (e.g. named Officer): <ul style="list-style-type: none"> • Is within the parameters outlined in CIL statutory and regulatory definitions • Falls within the CIL Funding Priorities agreed by the relevant Area Committee • Links to priorities in any existing Council policy or strategy and/or whether any insight and intelligence may support the application • The scheme has considered any potential impact on the Council's Strategic portfolio including those considered for strategic CIL funding • The scheme has no ongoing incremental revenue costs to the Council • That the scheme budget is forecast accurately • That the scheme deliverability has been assessed to ensure it can be resourced and successfully implemented • That the scheme outcomes and benefits have been assessed including benefits for the wider community and/or 	<p><u>Background</u></p> <p>On 24th July 2017 the Hendon Area Committee approved a CIL funding request for £4,329 to be provided to Colindale (Sheaveshill) Allotments to cover the cost of the supply and installation of a gate and an access system.</p> <p>Agenda for West Area Committee on Monday 24th July, 2017, 7.00 pm Barnet Council (moderngov.co.uk)</p> <p>The money was never paid to the community group and the scheme was never implemented. This was confirmed after a review of the scheme and with the new Chair of the Allotments society.</p> <p>The member sponsor has confirmed that the scheme is still required, and the community group were requested to obtain quotes for the proposed works to revalidate the approved scheme and given the lapse of 5 years.</p>

<p>including those with protected characteristics under the Equalities Act 2010 And Area Lead Officer (NAME), on (DATE):</p>	<p><u>Additional Funding Requested</u> New quotes have been obtained and a preferred supplier has been selected.</p> <p>The additional funding requirement is £4,356.80.</p> <p>This is based on a preferred supplier quote of £8,685.80 from Eagleview, which is fully itemised and provided below. This supplier is also Barnet based (Friern Barnet).</p> <p>The alternative supplier (Darwin Security) quote is £19,975 (exclusive of VAT) – the quote is below as well.</p>
<p>Any additional information (please list any documents here to be published with the agenda, or circulated to the Committee):</p>	<p>Quotes for the works are below.</p>



Project:

We Propose and Intend to Install one new Vehicle Swing Gate Made with a Solid Metal Frame Double Leaf Palisade Security Gate that consist in a 3370 mm width x 2100 mm high:

Colour to be choose by the customer, Colour Available: **Black, Green or Galvanized powder coating**

The Gate will be Double leaf Swing Gate with 2 metal post attached to existing Concreate Post, with 4 universal Hinge and one Magnetic Lock to prevent the gate from being forced and broken open.

As we are a **Gate Safe Aware Installer**, the Gate will be Automated with the Hight Standard of Compliancy with H&S Legislation.

The Automated Gate System Will count with:

- Two Swing Ram Motor GIBIDI,
- One control Board Ba24 GIBIDI



According to the H&S Legislation BS EN 12453:2017, All automated Gate must have at least two forms of Safety Features.

For the designed Gate we choose to use Photocells and Safety Edges as those two forms of Safety Features:

Will be Installed 2 pairs of Photocells:

- The first one photocell pair will Be installed on the metal gate post, outside of the gate, that photocell Intend to protect the gate close when car or People are in front of the gate.
- The second Pair will be Installed inside 1.70 meter after the gate, to prevent the gate open or close while a car or someone are in the crushing area.

The safety edges will be a wired System and will be installed 7 Safety Edges at the total to cover all possible crushing area.

The Gate will be setup with Automatic Closing Logic:

- The Automatic Closing Logic, the gate will open after one command has been given to open by the card Reader, and it will close by itself after the time programmed, that can be between 00 to 100 seconds. (Time Choose by the customer)

Note: For Safety Reasons, the gate won't close if the Photocells are blocked with something in front, gate will close as soon as the photocells are cleared.

The Gate will be Granted access by a Card that will need to be swiped on Card Reader to Entrance or Exit.

The Card Reader System will count with a monitoring Door Controller that will make able to the system be monitored remotely authorising the remote control exclude or include Cards on the system and allow or block the entrance for a card holder.

A training how the System works and how to programme or exclude a new card on the system will be provide once the installation finish.

*Note: For the Installation of the Door Entry Software, its required one PC or Laptop on site to be as the Server to the Door Controller.

In this system it won't be necessary to the Laptop or PC stay online all time, it only will be necessary when access Remote to the door controller is needed.

At the End of the installation, we going to provide:

- Risk assessment of the gate:
- UKCA Plate (showing That the gate Comply with the H&S Legislation)
- Certificate of Conformity
- Force Test Certificate

*The Term for finish the Installation is 15 days after the client have accepted the Quote and made the initial payment.

*Warrant of 1 year in all installation.

Automated Swing Gate

Quote valid for 30 days
Created on 25th July 2022

Bambo (Alotments)

Colindale Allotments
81 Sheaveshill Avenue
London
NW9 6RZ
United Kingdom

Quote sent by:



Eagleview Security Solution LTD

81C Friern Barnet Road
London
N11 3EH

heltersilva@eagleviewsecurity.co.uk
+447868631954
Reg number: 13937495

SCOPE OF WORK

• Industrial Swing Gate 3370x2185mm with powder Coat (Green or Black)	Total	£1,819.00
• 2x Ram Motor GIBIDI Serra 320	Total	£951.00
• 1x Control Board BE24	Total	£301.20
• 2x Photocell Sensor GIBIDI (Unit Price £58.50)	Total	£117.00
• 2x Armoured Loop Cable (Unit Price £42.00)		

- 2X Anti-Fall Arest Cable (Unit Price £24.00)

Total £48.00

- 2X VIDEX MTPX Proximity Reader Portal Plus Networked (Unit Price £126.30)

Total £252.00

- 300 VIDEX EM Thin Card To Portal Plus (Unit Price £ 3.19)

Total £957.00

- 1X VIDEX Portal Plus 2 Door Controller With Power Supply

Total £669.80

- 2x Photocells Post

Total £105.00

- 70 meters Armoured Eletrical cable 3x2.5mm

Total £272.00

- 100 meters conduit date cable

Total £190.00

- 12 core cable 70 meter

Total £180.00

- Installation/ Labour

Total £1,250.00

- 1x Cabinet Enclosure IP66

•	Initial payment	£3,474.32
	Payment due before works commence	
•	Final payment	£5,211.48
	Payment due on completion of works	

COST OF WORKS

Total price	£8,685.80
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evolutionary systems

STRICTLY CONFIDENTIAL

REF No: COLINDALEALLOT-003

Darwin Security Limited, Unit 4 Berner Place, Imperial Way, Watford WD24 4AY / 0845 053 3535

sales@darwinsecurity.co.uk

www.darwinsecurity.co.uk

VAT No: 970 8609 88

01/08/2022

Bambo Charalambous
174 Colin Gardens
Colindale
NW9 6ER

Email: colindale.allotments@gmail.com

Mobile: 07949 382 097

Site: Colindale Allotments, 81 Sheaveshill Avenue, Colindale, London NW9 6RZ

Re: Main Entrance Vehicle Gate Fabrication & Automation – Supply & Installation

Objective Cont:

To supply and install HSE Machinery Directive compliant 2No: RT Heavy duty commercially rated gate operators (open & close safety), 1No: RT control board (open & close safety), 1No: Category 3 external vertical safety edge (close safety), 2No: External double height photocells (close safety), 2No: Internal double height photocells (close safety), 4No: Warning signs (open & close safety), 4No: "No Pedestrian" signs (open & close safety) and 1No: Warning strobe (open & close safety). The gate automation equipment as listed above and below shall protect both pedestrians and vehicles from the automated gate whilst in motion - however it must be noted the gate is strictly for vehicular access only.

To supply and install 1No: Externally rated control enclosure to house all control equipment as required.

To supply and install 1No: ACT Access control system, 1No: ACT Proximity reader, 1No: Reader post and all associated ground works, ducting, access chambers etc. To supply and install 300No: ACT Access control cards as requested. *Client/site to record and issue access control cards as required.*

To supply and install 1No: Fire drop switch for emergency services entry through the automated gates. To supply and install 1No: Free Exit road loop for vehicular egress through the automated gates.

To commission, test and hand over the automated swing gate to site as required. To complete all safety and operator training with the site as required. To demonstrate and train staff on the emergency release procedures as required. To handover all required documentation, compliancy certificates and user manuals.

1.	Total Excl VAT.	£19,975.00	Cost Subject to Full Site Survey
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3 – Lucy Wakeley

Area Committee – Neighbourhood CIL Funding Application Form

Title	One Stonegrove Net Zero Carbon
Raised by (Councillor):	Lucy Wakeley
Ward:	Edgware
Member Request:	Solar PV Funding Request
Funding Requested (£):	£25,000
<p>In consultation with (e.g. named Officer):</p> <ul style="list-style-type: none"> Is within the parameters outlined in CIL statutory and regulatory definitions Falls within the CIL Funding Priorities agreed by the relevant Area Committee Links to priorities in any existing Council policy or strategy and/or whether any insight and intelligence may support the application The scheme has considered any potential impact on the Council's Strategic portfolio including those considered for strategic CIL funding The scheme has no ongoing incremental revenue costs to the Council That the scheme budget is forecast accurately That the scheme deliverability has been assessed to ensure it can be resourced and successfully implemented That the scheme outcomes and benefits have been assessed including benefits for the wider community and/or including those with protected characteristics under the Equalities Act 2010 <p>And Area Lead Officer (NAME), on (DATE):</p>	<p>Background on the Centre</p> <p>OneStonegrove is located on a housing estate with around 1,000 homes, a large school, a church and one of the largest synagogues in Europe. Opened in 2016, the £4.2 million state-of-the-art Community Centre was established as a result of the regeneration of the Stonegrove Estate in Edgware. Stonegrove Community Trust (SCT) exists to facilitate one community within the Estate.</p> <p>The centre has an estimated 72,000+ yearly attendances. Their activities are based on their understanding of the local community and delivered through a unique model that combines community organising, play and learning activities for young people, integrated health programmes for vulnerable and elderly people, and informal events for the residents to have fun and socialise.</p> <p>You can find out more about the centre on their website</p> <p>About Us - Stonegrove Community Trust (sct.london)</p>

	<p>Details of the proposal</p> <p>In 2016 the organisation began working towards carbon net zero with a EPC report which highlighted how the installation of solar PV would have the highest impact on the centres carbon emission reduction.</p> <p>Planning permission was obtained on 23rd September 2021. Four quotes for the capital work were obtained in 2021, with a more up-dated quote from REco being obtained in March this year. The centre recently checked with them that this quote is still correct, and they have confirmed in writing that it is.</p> <p>The 25,000 being requested from Barnet Council is just part of the money being requested. I have outlined below the other secured and potential fundraising sources.</p> <table><tr><th>Funding Source</th><th>Amount</th><th>Secured?</th></tr><tr><td>Grants from GLA</td><td>£35,275</td><td>Yes</td></tr><tr><td>SCT own contribution from Sinking Fund</td><td>£14,000</td><td>Yes</td></tr><tr><td>City Bridges Trust</td><td>£35,899</td><td>No yet strategically they have higher chances of success if we wait until the outcome of the Barnet Council grant.</td></tr></table>	Funding Source	Amount	Secured?	Grants from GLA	£35,275	Yes	SCT own contribution from Sinking Fund	£14,000	Yes	City Bridges Trust	£35,899	No yet strategically they have higher chances of success if we wait until the outcome of the Barnet Council grant.
Funding Source	Amount	Secured?											
Grants from GLA	£35,275	Yes											
SCT own contribution from Sinking Fund	£14,000	Yes											
City Bridges Trust	£35,899	No yet strategically they have higher chances of success if we wait until the outcome of the Barnet Council grant.											

	The request to Barnet	£25,000	
	Total	£110,174	
<p>Importance of the Proposal for Edgware and Barnet</p> <p>The proposal is well timed with the Council declaring a climate emergency and their dedication to reaching net zero carbon emissions. The proposal will directly help the council achieve targets for reducing carbon emissions and involving residents to improve sustainability in the borough.</p> <p>It is predicted that the solar panels will produce more electricity than used within the centre. The money earned by the charity from selling electricity to the National Grid will be reinvested into more environmental community programmes, led by our existing Environmental Projects Co-ordinator. This further contributes to the council's commitment to reduce net zero carbon emissions and their declaration of a climate emergency</p> <p>The centre is already doing brilliant work on sustainability and the climate, including a climate fair later this year. Their work on the climate is outlined in their funding request.</p> <p><u>High Level Benefits</u></p> <p>Installing the Solar PV is part of our wider environmental work with the community, so the installation is estimated to deliver a range of environmental, social and financial outcomes including:</p>			

	<p><u>Environmental</u></p> <ul style="list-style-type: none"> • Projected energy generation per annum: c. 67 MWh • Projected carbon savings per annum: 15.75t CO₂e <p><u>Social</u></p> <ul style="list-style-type: none"> • Conversations, consultations and events as our project evolves and continues will help to build local community cohesion and pride and enhance the sense of place helping people to love where they live. Our audience is a distinct estate of 1,000 people and this community building work is an integral part of our varied range of projects and activities to engage in different ways with residents of all ages and social backgrounds, from a youth club for 8–16-year-olds, a nursey, play work for the younger children, plus befriending and postural stability classes for older and vulnerable residents. <p><u>Financial</u></p> <ul style="list-style-type: none"> • Financial savings (all to be reinvested for our charitable activities): current best rate available to us on a fixed contract are 73p per Kwh (inc VAT), so in the first year this system would save us £12,680 in electricity costs. It is difficult currently to predict longer term electricity pricing, but if we assume two years of these higher prices and then 33% less for the rest of the time, then the full financial savings over 20yrs will be £182,733. • From exporting electricity onto the National grid, we would make £4,019 in the first year. Total estimated amount of £70,838 over 20 years. • We predict maintenance cost of £7,000 over a 20yr period, as most equipment is warrantied/insured, and maintenance is predictable.
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	<ul style="list-style-type: none"> • Twenty years is the minimum warranted life of the solar panels. We expect the system to stay functional and productive for 25-30yrs. <p>So, totals are: Expenditure of £117,174 including all maintenance costs over twenty years. Income of £253,571 over the twenty-year period. Surplus generated of £136,397, whilst helping us to transition to net zero. Additional income for another 5-10yrs after that.</p>
Any additional information (please list any documents here to be published with the agenda, or circulated to the Committee):	Please see the very detailed supporting document that the Stonegrove Community Trust has provided.

4 – Sara Conway

Area Committee – Neighbourhood CIL Funding Application Form

Title	Silkstream Park – Children’s Centre
Raised by (Councillor):	Sara Conway
Ward:	Burnt Oak
Member Request:	<ul style="list-style-type: none"> - Children’s centre garden - Repair & Rebuild of Brick Wall
Funding Requested (£):	£45,000
In consultation with (e.g. named Officer): <ul style="list-style-type: none"> • Is within the parameters outlined in CIL statutory and regulatory definitions • Falls within the CIL Funding Priorities agreed by the relevant Area Committee • Links to priorities in any existing Council policy or strategy and/or whether any insight and intelligence may support the application • The scheme has considered any potential impact on the Council’s Strategic portfolio including those considered for strategic CIL funding • The scheme has no ongoing incremental revenue costs to the Council • That the scheme budget is forecast accurately • That the scheme deliverability has been assessed to ensure it can be resourced and successfully implemented • That the scheme outcomes and benefits have been assessed including benefits for the wider community and/or including those with protected characteristics under the Equalities Act 2010 	<p><u>Silkstream Children’s Centre</u></p> <p><u>A safe space for children to play</u></p> <p>Silkstream Children’s Centre provides a vital safe space for families in the Burnt Oak area to play and get advice and support on a number of issues supporting the wellbeing of children and families. Many of these families live in cramped conditions with little or no outside space so the space both inside and outside of the building provides these young children with physical development opportunities that they may not otherwise have access to.</p> <p>The Centre needs to renew and enhance the outside space to enable families to feel safe allowing their very young children to freely explore the area. Currently the garden has multi levels, an unusable sand pit and astro turf that can get very hot. This funding would create a safe play area on one level with a</p>

<p>And Area Lead Officer (NAME), on (DATE):</p>	<p>suitable play surface to increase outdoor play and learning opportunities for the children the Centre supports.</p> <p>The Children's Centre runs stay and play groups and baby groups throughout the week that enable parents/ carers to get out of the house with their child, play together, connect to local communities and learn from the experienced staff. Staff support local families with a range of issues including: parenting advice, access to free early education, Foodbank vouchers, free ESOL classes, and crucially to provide a safe space for children to play and explore.</p> <p>The groups also have a positive impact on parental mental health as they can access peer support as well as professional input. New mums especially benefit from the support of other mums in the area as well as being able to access breastfeeding support and other health services through the children's centre.</p> <p>Children's centre staff see parents from maternity access up until their child is 5 years old. This enables the team to identify any additional support a family might need, from child development needs and parenting advice to financial issues and employment support. This early identification of needs ensures families are receiving appropriate help, leading to less intensive support required in the future.</p> <p><u>Improving community safety</u>: This scheme also includes works to replace the current low-level wall adjacent to the centre's outdoor play area. This wall is used as a seat for drink and drug-taking and the resulting extensive and regular (often daily) extensive and dangerous litter from this anti-social</p>
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	<p>behaviour - including glass bottles, drugs paraphernalia and human defecation. The scheme has been discussed with Community Safety and seeks to address the key community safety and public health issues with the construction of a high wall.</p> <p>This bid reflects the Committee's key priorities of improving public health and community safety.</p> <p><u>Scheme Delivery & Council Service review</u></p> <p>The scheme has been reviewed and budgeted for by the relevant Council service areas and council contractor quotes have been obtained and are included in this application.</p> <p>Please note that the Garden Works are undergoing a further review of the work schedule to refine the scope (to include bamboo screening) and to review the surfacing works, specifically to obtain quotes a better value product through a Greenspaces contractor. The Greenspaces contractor has visited the site and provided indicative quotes offering better value.</p> <p>The request to committee is to agree the budget envelope for the Garden Works, noting that Officers will finalise the contractor schedules. A small contingency has been accounted for in the budget ask to reflect the potential additional scope for the bamboo fencing which may be partially or fully offset by savings on the surfacing.</p> <p>Please note any unused funds will be returned to the Committee budget.</p>
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	<p>The works for the garden area will be delivered by Symon Brown from Property Services and Richard Young from Greenspaces. The works for the wall will be delivered by Greenspaces by Richard Young.</p> <p>Garden Works – £35,872.50 (SW Bruce) Contingency - £3,649.06 Wall works - £5,478.44 (Wates) Total - £45,000</p>
Any additional information (please list any documents here to be published with the agenda, or circulated to the Committee):	<p>Please the supporting quotes from Greenspaces (Wates) & Property Services (SW Bruce), and the indicative pricing for the artificial playing surface from Greenspaces (Kompan). Greenspaces are also obtaining pricing for the bamboo fencing from Kompan.</p>

19th August 2022

Silkstream Park
Burnt Oak
HA8

FAO: Richard Young
Quote ref: HM487

RE: Silkstream Park – Repair and Rebuild Brick wall

Dear Richard,

Following your recent enquiry and our subsequent visit to site we are pleased to provide our quotation to carry out the following work.

To attend site:

- To remove existing soldier course of wall and small sections where there are low quality cement repairs.
- To rebuild wall with new bricks to match (as close as possible) up to a height of 1.8m. The total length of the wall to be built is approx. 20m.
- To clear site upon completion.

The cost to carry out this work will be £5,478.44 + VAT

We trust this meets with your approval and await your further instruction.

Kind Regards,



Harry Meakin | Assistant Surveyor | Wates Property Services
7th Floor Civic Centre, Silver street, Enfield, Middlesex, EN1 3XA
Follow us on Twitter [@WatesGroup](https://twitter.com/WatesGroup)



Quote for the repair and rebuild of the brick wall

7th Floor, Civic Centre
Silver Street
Enfield
EN1 3XA

T: 020 8804 7777

Quotation



15th September 2022

Stephen Grossett
CSG Building Services
London Borough of Barnet
2 Bristol Avenue, Colindale
London NW9 4EW

Quotation No: NLQ 4792

Dear Stephen

Re: Silkstream Children's Centre - Playground Refurbishment Rev2.

We have pleasure in providing a quotation to carry out the following works:

Description of work – Playground Refurbishment as outlined in the attached cost schedule.

Total Cost £ 35,872.50

All prices exclude VAT

Cost Schedule

All works to be undertaken during normal office hours



1.00	Preliminaries				
1.01	Staff Costs - Supervision, Sites services, Protection & Insurances.	1	item	£	3,845.00
2.00	Site set-up & plant hire:				
2.01	Supply and erect Heras fencing to segregate area for compound from public access whilst hoarding is erected	1	item	£	1,380.00
2.02	Erect temporary hoarding in parkland area to provide a segregated works compound for plant & materials	1	item	£	3,795.00
2.03	Hire & maintenance of welfare unit	1	item	£	1,725.00
2.04	Hire of excavator	1	item	£	828.00
2.05	Hire of whacker plate	1	item	£	230.00
2.06	Hire of dumper	1	item	£	920.00
2.07	Hire of Kango	1	item	£	103.50
2.08	Two-way transportation of all plant	1	item	£	920.00
2.09	Skip Hire x 1	1	item	£	437.00
2.10	Lay new kerb edgings x 25lm	1	item	£	1,437.50
	Works to front elevation:				
	Remove & dispose of existing decking				
2.13	Labour	1	item	£	2,070.00
2.14	Skip Hire	1	item	£	2,185.00
2.15	Remove bamboo screening	1	item	£	-
2.16	Supply and fit screening to complete fence area	1	item	£	-
2.17	Lay rubber crumb surface on top of Tarmac as base for new Artificial grass x 85m2	1	item	£	9,775.00
2.18	Lay new artificial grass x 85m2 to prepared area	1	item	£	3,910.00
2.19	Remove and dispose of Gate at front	1	item	£	299.00
2.2	Supply and fit twin mesh gate 1.8 x 1.5m	1	item	£	1,265.00
2.21	Renew side panel to gate	1	item	£	506.00
2.22	Move exit button to new position 500mm higher	1	item	£	241.50
3.00	Provisional Sums				
3.01	Allowance for Unforeseen Works.	1	item	£	-
Total				£	35,872.50

Silkstream Childrens Centre



Martin Potts <MarPot@Kompan.com>

To 🟡 Young, Richard



You forwarded this message on 09/09/2022 15:37.

**** Warning External Email ****

Richard,

As per our meeting today at Silkstream Childrens Centre, please find ball park prices for laying 'synthetic grass' circa 52 sq m and 1 m high free fall height material

- Price 1, Play 365 grade, £72 per sq m, £3744
- Price 2, Luxury Plus, £71 per sq m, £3692
- Price 3, Metro 25, £68 per sq m, £3536
- Price 4, Rainbow, £84 per sq m, £4368

Note – Prices exclude any ground works / removals all by other

Note – Should the Childrens Centre move forward with this, I will call into them and carry out a clear survey

Best Regards,

Martin Potts

Service Sales Manager

Sales

M +44 7967775773

Kompan Ltd.

Serenity House

Shirwell Crescent

Exeter, Devon

5 – Giulia Innocenti

Area Committee – Neighbourhood CIL Funding Application Form

Title	Covid Memorial
Raised by (Councillor):	Cllr Giulia Innocenti
Ward:	Childs Hill
Member Request:	To create a piece of Covid memorial artwork for All Saints Church, Childs Hill
Funding Requested (£):	£18,354.00
<p>In consultation with (e.g. named Officer):</p> <ul style="list-style-type: none"> Is within the parameters outlined in CIL statutory and regulatory definitions Falls within the CIL Funding Priorities agreed by the relevant Area Committee Links to priorities in any existing Council policy or strategy and/or whether any insight and intelligence may support the application The scheme has considered any potential impact on the Council's Strategic portfolio including those considered for strategic CIL funding The scheme has no ongoing incremental revenue costs to the Council That the scheme budget is forecast accurately That the scheme deliverability has been assessed to ensure it can be resourced and successfully implemented That the scheme outcomes and benefits have been assessed including benefits for the wider 	<p>In consultation with Graeme Clayton, Project Manager, Capital Delivery, Customer & Place.</p> <p>Please note: This grant application is for All Saints Church who will deliver the scheme and pay all of the 3rd parties directly.</p> <p>The Project All Saints Church in Childs Hill have commissioned artist Sophie Hacker to design a set of stained-glass windows which will honour and celebrate the dedication and sacrifice of the Childs Hill Community, NHS staff, essential workers and unseen carers during the Covid 19 pandemic, as well as capturing the experience of a group of residents; a cross-section of the local community, touched by the pandemic.</p> <p>Once completed, the memorial windows will be placed on the outside of the church, above a public footpath running from Cricklewood Lane to Church Walk which is a pedestrianised route well used by many families going to and from the local school and nursery. Facing North, towards All Saints School there will be a fifth window which tells of local children's experience of the pandemic, from empty classrooms, online learning and isolation through to being re-connected with school friends.</p>

<p>community and/or including those with protected characteristics under the Equalities Act 2010</p> <p>And Area Lead Officer (NAME), on (DATE):</p>	<p>Historic resonance</p> <p>During a fire in 1940 All Saints Church suffered significant damage. When it was finally rebuilt in 1952, the windows at the East end of the building couldn't be restored and were blocked in. Now, 70 years later, these new stained-glass panels will fill the spaces where the windows once were. They will only be seen from the outside and not from the inside, reflecting the Church's desire for this to be an outward looking memorial for the whole community; a reminder of communal perseverance and hope.</p> <p>Work carried out so far</p> <p>Rev. Robin Sims-Williams of All Saints Church hosted a workshop with Sophie Hacker (an experienced stained-glass window designer) and 30 members of the local community, where participants of all ages (from 7 to 80+) and from a broad range of socio-economic and ethnic backgrounds were able to share their own stories of the pandemic through words, objects and photographs. These fragments of individual experiences formed the basis of Sophie's design - a piecing together of many different experiences to tell a collective story of sacrifice and endurance, drawing on the stained-glass tradition of fragmented collage (see below for Sophie's work-in-progress design).</p> <p>Request from Area Committee</p> <p>The next step is to turn this design into a set of stained-glass windows. All Saints' Church will work with atelier, Nero Glass (a specialist in stained glass) to produce and install the glass panels within the existing blocked out window frames. Sophie Hacker will be collaborating with Nero Glass throughout the making process.</p> <p>A booklet, outlining the journey of this Covid memorial, from inception through to its future legacy will be designed by the artist and copies made available to all visitors, as well as little keepsake bookmarks, also designed by the artist.</p>
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We would like to ask the Area Committee to contribute £18,354 towards the creation of this Covid memorial.

Budget

Income

Grants	£2,900.00
Fundraising events	£1,400.00
Private Donations	£900.00
Area Committee CIL fund	£18,354.00
Total	£23,554.00

Expenditure

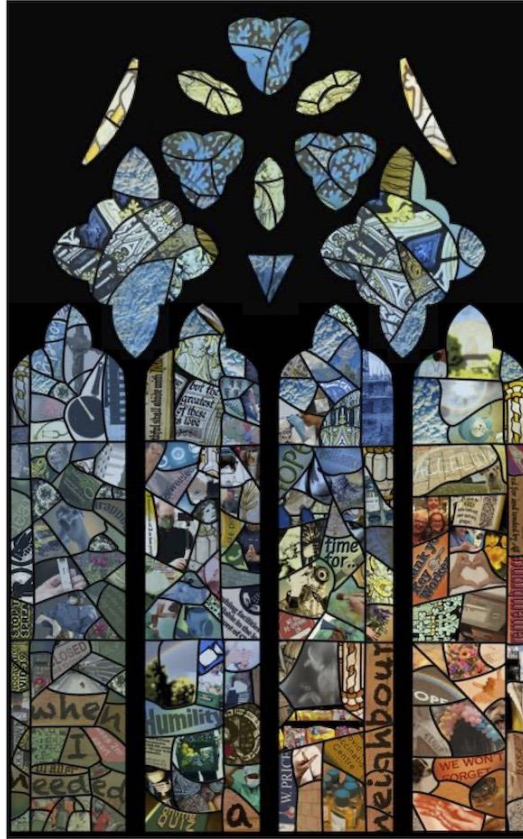
Item	Cost	Notes
Artist Fee	£5,000.00	finalising design work-in-progress/ collaborating with atelier, Nero Glass during the making period/ prepping materials for faculty permission from Diocese/ 3 days project management of installation/ + expenses

	Travel Costs	£369.00	5 x rtn journeys Winchester-Childs Hill @ £45/journey & 4 x rtn journeys to Nero Glass @ £36/ journey	
	Production and Installation Costs (as quoted by atelier, Nero Glass - see attached quotation)	£14,848.80		

	Booklet Costs (design and printing)	£1,650.00	artist fee = £750; production fee = £500; printing = £400 for 500 copies
	Launch publicity	£350	posters and flyers
	Keepsakes (eg Bookmarks)	£650.00	to cover design and print
	Subtotal	£22,867.80	
	Contingency @ 3%	£686.03	to be returned, if unused
	Total	£23,554	to nearest decimal
	<p>Financial notes:</p> <ul style="list-style-type: none"> All Saints Church have already contributed over £1,000 towards the initial workshop and consultations (already completed and not within this budget). The church has raised a further £5,200 towards this next phase of the project via grants, fundraising events and private donations. All Saints Church is seeking a further £18,354 through the Area Committee CIL fund. Contingency has been worked out at 3% of overall expenditure, as this project is deemed to be relatively low risk due to the commitments already in place. The contingency is to cover any Covid setbacks as well as any unforeseen expenses during the making process. This money will not be 		

	<p>spent for anything other than contingency costs. If unused, the contingency will be refunded/ not claimed for by the applicant, as per Council procedures.</p> <p>The church will continue to fundraise for all the community participation projects and workshops which will take place following the installation of this Covid memorial (see below for more details). Fundraising events planned include:</p> <ul style="list-style-type: none"> - a concert in September - 2 quizzes in September and October - continuing request for donations <p>Please note: the public engagement work falls outside the scope of this application.</p> <p>Community Benefit and Engagement</p> <p>As well as greatly enhancing the outward appearance of All Saints Church, the windows will positively impact the local community in several ways:</p> <ul style="list-style-type: none"> • A series of workshops will be offered to local schools and residents, allowing children and adults to reflect on their personal experiences of Covid, seeing the windows as an entry point for considering their own experience of the pandemic and then using some templates created by the artist (based on the fragments of the window) to create their own Covid windows. These may then become part of an ongoing exhibition in the church. • A series of talks with guest speakers on related issues, e.g. the use of art to respond to trauma; artworks around London that have been created in response to Covid; how visual art has been used historically to respond to traumas. These talks will not only be stimulating to members of the public, they will also allow All Saints Church to actively engage with a broader cross-section of the community. • The launch: the plan is to have the windows installed before the 70th anniversary of the re-dedication of All Saints by the Lord Bishop of London on the 6th November. The new 'windows' being situated in the place of
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	<p>the blocked-in windows will turn this 70-year-old scar into a sign of hope as we continue to rebuild our community post covid. Members of the local community as well as the MP, Councillors, Mayor, Deputy Lieutenant and Assembly member will all be invited to this anniversary celebration and a historical display will be available to view during the post-service reception.</p> <ul style="list-style-type: none"> • The windows will be made of very strong, durable glass – their legacy should live on for decades, allowing visitors and passers by the chance to reflect on this small fragment of history for many years to come.
Any additional information (please list any documents here to be published with the agenda, or circulated to the Committee):	<p>Work-in-progress design of stained glass windows, by Sophie Hacker:</p> <ol style="list-style-type: none"> 1. Main window



2. Side window facing All Saints School



	<p>Biographies</p> <p>Artist - Sophie Hacker Sophie Hacker specialises in Church Art. She is an advisor for <i>Art and Christianity</i>, the UK's leading organisation in the field of visual art and religion, and a Visiting Scholar at Sarum College. Since 2006 she has been involved in both the display, production and curation of artworks for Winchester Cathedral. She is an Artist Freeman of the Worshipful Company of Glaziers and Painters of Glass, and a member of the British Society of Master Glass Painters. Recent commissions include stained glass windows, chapel crosses, vestments and altar frontals, and ecclesiastical silver as well as a range of private commissions in sculpture and glass. She is currently working on a large-scale project for HMP Bronzefield to create 16 new windows inspired by the stories of residents.</p> <p>Reverend Robin Sims-Williams Robin became Priest in Charge at All Saints' in October 2017, moving here with his wife and two daughters from central London. He is a trustee of the Child's Hill Food Bank and acting Chair of Governors for All Saints CofE Primary School. Before training as a priest, Robin was an aeronautical engineer developing Landing Gear Systems for large commercial aircraft at Airbus in Bristol. He is a member of the Society of Ordained Scientists (SOSc). He is passionate about making Church an inviting and welcoming community where all can come and find they belong. During training for the priesthood at Westcott House in Cambridge Robin studied theology of food and the church's responses to food poverty and hunger. As a teenager and young adult in Canada he was involved in running children's summer programmes in churches in both remote villages and large cities.</p>
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Quote for the glassworks – (£14,848.80 inclusive of VAT)



To :	Robin Sims-Williams	Date :	28/07/2022
Company:	All Saints Church	E-mail :	
From :	Bruno Gabriel	No. of Pages :	3
Ref :	Decorated Panels	QUOTE No.	20677

To supply and install:

8mm low iron toughened glass, polished all round, decorated to reverse with CMYK print, backed with clear epoxy, metal foil backed bonded with adhesive, surroundings filled with silicone.
Artwork supplied free issue by others.

Main Window:

4 no 600 x 2520
2 no 1040 x 800
3 no 400 x 500
3 no 300 x 200
2 no 600 x 200
1 no 250 x 300

All for the sum of £ 7,911.00 + VAT

RHS Window:

1 no 2000 x 450
1 no 660 x 600
2 no 300 x 200

All for the sum of £ 4,463.00 + VAT

N.B.1 – Lead time 4 to 5 weeks from order and sample approved.
N.B.2 – This price is valid for 30 days.

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From: Innocenti, Cllr Giulia <Cllr.G.Innocenti@Barnet.gov.uk>
Sent: 21 September 2022 16:23
To: Clayton, Graeme <Graeme.Clayton@Barnet.gov.uk>
Subject: RE: update

Hi Graeme,

I just wanted to confirm that Rev. Robin Sims-Williams will be at the Area committee meeting tomorrow evening, as will I. I think it would be great for him to speak about the project. Will I be called upon to speak as well, or is it enough that he does?

Here are the last remaining bits of information you required from us regarding the application. If you could pass them on to the Committee, I would be very grateful.

- Please find Artist Contract attached (note this does not include final fee and that was still in negotiation at the time. The final fee is as per budget breakdown.
- Design fee for booklet (invoice attached) (please note there is a small error in the budget. Where it says "artist fee = £750; production fee= £500; printing= 400", that should read "artist fee = £700; production fee= £500 printing=450". This does not make a difference to overall budget. (Please ignore the "lead line files" in this invoice which refer to another expenditure outside of this budget)
- The breakdown of the bookmark (keepsakes) expenditure: Artist fee: £350; Lay out: £150; Printing; £150
- Travel is for the artist who will need to visit the glass manufacturer and All Saints Church during production and installation. Costs for All Saints Church's travel are minimal and taken on by individuals. (Transport of the glass along with installation and production are all part of the one quotation). I would say the travel line is a fairly conservative one and it wouldn't surprise me if more trips were necessary for the Artist to view the artwork during its different stages.
- Marketing will include posters and flyers to advertise both the launch and the future engagement events. Design work is taken on voluntarily by local people, so the costs are primarily for printing.
- The church is not VAT registered and so all budgets are inclusive of VAT.

Let me know if I have missed anything out.

Many thanks again for all your help.

Giulia

Cllr G. Innocenti
Childs Hill Ward, Barnet
07716 092361

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ARTIST'S AGREEMENT

THIS ARTIST'S AGREEMENT (the 'Agreement') is dated this 11th day of May 2022.

CLIENT

The PCC
All Saints Church, Child's Hill, London
(the 'Client')

ARTIST

Sophie Hacker
5a The Close, Winchester
(the 'Contractor')

BACKGROUND

- A. The Client is of the opinion that the Artist has the necessary qualifications, experience, and abilities to provide services to the Client.
 - B. The Artist is agreeable to providing such services to the Client on the terms and conditions set out in this Agreement.
-

IN CONSIDERATION OF the matters described above and of the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the Client and the Artist (individually the 'Party' and collectively the 'Parties' to this Agreement) agree as follows:

SERVICES PROVIDED

1. The Client hereby agrees to engage the Artist to provide the Client with the following services (the 'Services'):
 - Design and fabricate glass artworks "All the Saints".
 - Devise and run one or more community workshops.
 - Project manage all aspects of the project which apply to the above services.
2. The services will also include any other tasks which the Parties may agree on. The Artist hereby agrees to provide such Services to the Client.

TERMS OF AGREEMENT

3. The term of this Agreement (the 'Term') will begin on the date of this Agreement and will remain in full force and effect until the completion of the Services.

PERFORMANCE

4. The Parties agree to do everything necessary to ensure that the terms of this Agreement take effect.

PAYMENT

5. The Artist will charge the Client for the Services as follows (the 'Payment'):
 - The full cost of supplying all Services once final costs are established with the subcontractors.
 - Additional workshops will be chargeable as per proposal.
6. Invoices submitted by the Artist to the Client are due within 14 days of receipt.

REIMBURSEMENT OF EXPENSES

7. The Artist shall be reimbursed from time to time for reasonable and necessary expenses incurred by the Artist in connection with providing the Services. The Artist shall only be reimbursed for expenses submitted according to the following guidelines:
 - Travel expenses only, as required, at 30p per mile or second-class public transportation up to £500.

CONFIDENTIALITY

8. The Artist agrees that they will not disclose, divulge, reveal, report or use, for any purpose, any confidential elements which the Artist has obtained, except as authorized by the Client or as required by law. The obligations of confidentiality will apply during the Term and will survive indefinitely upon termination of the Agreement.

OWNERSHIP OF INTELLECTUAL PROPERTY

9. All intellectual property and confidential material that is developed under this Agreement, will be the sole property of the Client. The use of the Intellectual Property will not be restricted in any manner.
10. The Artist retains the right to use any imagery and non-confidential material in ways she sees fit.

RETURN OF PROPERTY

11. Upon the completion of this Agreement, the Artist will return to the Client any property, documentation, records, or confidential information which is the property of the Client.

CAPACITY/INDEPENDENT CONTRACTOR

12. In providing the Services under this Agreement it is expressly agreed that the Artist is acting as an independent contractor and not as an employee. The Artist and the Client acknowledge that this Agreement does not create a partnership or joint venture between them and is exclusively a contract for service.

RIGHT OF SUBSTITUTION

13. Except as otherwise provided in this Agreement, the Artist may, at the Artist's absolute discretion, engage a third-party sub-contractor to perform some or all of the

obligations of the Artist under this Agreement and the Client will not hire or engage any third parties to assist with the provision of the Services.

14. In the event that the Artist hires a sub-contractor:

- The Artist will pay the sub-contractor for its services and the Payment will remain payable by the Client to the Artist.
- For the purposes of the indemnification clause of this Agreement, the sub-contractor is an agent of the Artist.

AUTONOMY

15. Except as otherwise provided in this Agreement, the Artist will have full control over working time, methods and decision making in relation to the provision of Services in accordance with the Agreement. The Artist shall work autonomously and not at the direction of the Client. However, the Artist will be responsive to the reasonable needs and concerns of the Client.

EQUIPMENT

16. Except as otherwise provided in this Agreement, the Artist will provide at the Artist's own expense, any and all tools, machinery, raw materials, supplies, workwear and any other items or parts necessary to deliver the Services in accordance with the Agreement.

NO EXCLUSIVITY

17. The Parties acknowledge that this Agreement is non-exclusive and that either Party will be free, during and after the Term, to engage or contract with third Parties for the provision of services similar to the Services.

NOTICE

18. All notices, requests, demands or other communications required or permitted by the terms of this Agreement will be given in writing and delivered to the parties at the following addresses.

- The PCC
All Saints Church, Child's Hill, London
- Sophie Hacker
5a The Close, Winchester, SO23 9LS

Or to such other address as either Party may from time to time notify the other Party.

INDEMNIFICATION

19. The Client undertakes and indemnifies the artist with all the costs incurred by this Agreement.

MODIFICATION OF AGREEMENT

20. Any amendment or modification of this Agreement or additional obligation by either Party in connection with this Agreement will only be binding upon writing signed by both parties or an authorized representative of each Party.

ENUREMENT

21. This Agreement will enure to the benefit of and be binding upon the Parties and their respective heirs, executors, administrators and permitted successors and assigns.

SEVERABILITY

22. In the event that any of the services of this Agreement are held to be invalid or unenforceable in whole or in part, all other provisions will nevertheless be valid and binding with the invalid or unenforceable parts severed from the remainder of this Agreement.

WAIVER

23. The waiver by either Party of a breach, delay, or omission of any of the provisions of this Agreement by the other Party will not be construed as a waiver of any subsequent breach of the same or other provisions.

IN WITNESS WHEREOF the Parties have duly affixed their signatures under hand and seal on this 11th day of May, 2022.

The PCC

Per _____ (Seal)

Officer's Name _____

Sophie Hacker

SOPHIE HACKER ART LTD
5A THE CLOSE
WINCHESTER
SO239LS

MODIFICATION OF AGREEMENT

Client: All Saints, Child's Hill PCC

In accordance with the agreed contract, dated 11th May 2022, additional work has been requested by the Client, namely:

1. The production of a set of 'lead-line' files which can be used for education and creative work.

6 number image files, at a cost of £100
2. The production of five written documents, detailing all the visual elements in the five main windows, and excluding the top tracery. Each window will require a minimum of 4 hours to complete.

5 number written and 5 number image files, at a cost of £700

Total for this Modification of Agreement:

£800

Signed by the artist

Signed on behalf of the client

Dated

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